

# Sample Informational Interview Questions Mit Human Textbook

## sample informational interview questions mit human

An informational interview is a powerful tool for networking, gaining industry insights, and exploring career paths. When conducted effectively, it allows you to gather firsthand information from professionals working in your desired field or at specific organizations. One notable institution that often comes up in discussions about innovation, technology, and leadership is the Massachusetts Institute of Technology (MIT). Engaging with MIT alumni, faculty, or staff can provide invaluable perspectives on cutting-edge research, career development, and the evolving landscape of technology and science. This article explores a comprehensive set of sample informational interview questions related to MIT, focusing on how to approach such conversations with human insight, curiosity, and professionalism.

## Understanding the Purpose of an Informational Interview

### What Is an Informational Interview?

An informational interview is a casual yet purposeful conversation with someone who has experience or expertise in a field, company, or role you're interested in. Unlike a job interview, its goal is to learn rather than to secure employment directly.

### Why Focus on MIT in Your Questions?

MIT stands for innovation, research excellence, and leadership in science and technology. Asking questions related to MIT can help you understand the academic environment, research opportunities, industry collaborations, and career trajectories associated with the institution.

## Preparing for Your Informational Interview

### Research the Interviewee and MIT

Before preparing questions, gather background information about the person you'll be speaking with and their association with MIT. This helps tailor your questions and demonstrates genuine interest.

### Define Your Goals

Identify what you want to learn from the interview?whether it's about career pathways, research projects, industry trends, or academic programs.

## Develop a List of Questions

Prepare thoughtful, open-ended questions that encourage detailed responses. Ensure your questions cover various aspects such as their personal experiences, the institution's culture, and industry insights.

## Sample Informational Interview Questions with a Human Focus

### Questions About Personal Experience and Career Path

- Can you tell me about your journey to working at MIT and how you became involved in your current role?
- What motivated you to pursue a career in your field, and how did MIT influence your professional development?
- What challenges did you face along the way, and how did you overcome them?
- Looking back, what advice would you give to someone aspiring to work in your area of expertise?

### Questions About MIT's Environment and Culture

- How would you describe the culture at MIT, especially within your department or research group?
- What qualities or skills do you think are most valued at MIT?
- Can you share an experience that exemplifies the collaborative spirit at MIT?
- How does MIT foster innovation and interdisciplinary collaboration among its members?

### Questions About Research and Academic Opportunities

- What are some exciting research projects currently underway at MIT that you're involved in?
- How accessible are research opportunities for students or early-career professionals?
- What role does mentorship play in the research environment at MIT?
- Can you share a story about a project or achievement that you found particularly meaningful?

### Questions About Industry and Career Development

- How does MIT prepare its students and researchers for careers outside academia, such as in industry or entrepreneurship?
- What are some common career paths for MIT graduates in your field?
- How do you stay current with technological advancements and industry trends?
- Can you describe a time when your MIT experience directly impacted your career opportunities?

## Questions About Future Trends and Opportunities

- What emerging fields or technologies do you believe will shape the future of your industry?
- How does MIT adapt to rapid technological changes and prepare its community for future challenges?
- Are there new initiatives or programs at MIT that you find particularly promising?
- What skills or knowledge do you think will be most valuable for future professionals in your area?

## Additional Tips for Conducting an Effective Informational Interview

### Ask Personal and Human-Centered Questions

Frame your questions to elicit stories, experiences, and insights that reveal the interviewee's motivations, passions, and challenges.

### Be Respectful of Their Time

Keep your questions concise and prioritize those most important to your goals. Typically, 20-30 minutes is appropriate.

### Show Genuine Interest and Engagement

Listen actively, ask follow-up questions, and express appreciation for their insights and time.

### Follow Up and Build Relationships

Send a thank-you note highlighting what you learned and how it impacted your perspective. Maintain contact for future advice or opportunities.

## Conclusion

Conducting an informational interview related to MIT provides a unique window into the world of innovation, research, and academic excellence. By preparing thoughtful and human-centered

questions, you can gain valuable insights into careers, research environments, and industry trends. Remember to approach the conversation with curiosity, respect, and professionalism, turning it into a meaningful dialogue that benefits both you and the interviewee. Whether you're an aspiring student, a professional exploring new opportunities, or someone simply interested in the cutting edge of technology, these sample questions serve as a foundation to start engaging conversations that can shape your future path.

## Sample Informational Interview Questions MIT Human: A Comprehensive Guide to Preparing and Excelling

### Introduction

Engaging in an informational interview is a powerful strategy for gaining insight into a specific career path, industry, or organization. When exploring opportunities related to MIT's human-centered research, innovative projects, or academic programs, preparing thoughtful questions can significantly enhance your understanding and establish meaningful connections. This guide provides an extensive collection of sample questions tailored for informational interviews with MIT professionals involved in human-centric fields. Whether you're a student, job seeker, or researcher, mastering these questions will enable you to extract valuable information, demonstrate your genuine interest, and position yourself as a motivated candidate or collaborator.

### Understanding the Purpose of Informational Interview Questions

Before diving into specific questions, it's essential to grasp the core objectives of an informational interview:

- **Gather Industry Insights:** Learn about current trends, challenges, and opportunities in MIT's human research areas.
- **Understand Organizational Culture:** Gain perspective on MIT's approach to innovation, collaboration, and community engagement.
- **Explore Career Paths:** Discover the typical career trajectories of professionals working in human-centered projects.
- **Build Professional Relationships:** Establish connections that could lead to mentorship, collaborations, or job opportunities.
- **Assess Personal Fit:** Determine whether the field or organization aligns with your skills and interests.

With these goals in mind, the questions you prepare should be open-ended, insightful, and tailored to the interviewee's background.

## General Questions About the Interviewee's Background and Role

Starting with questions about the interviewee's personal experience helps build rapport and sets a foundation for deeper discussion.

### Sample Questions:

- Can you tell me about your current role and how it relates to human-centered research at MIT?
- What inspired you to pursue a career in this field, and how did you arrive at MIT?
- What does a typical day look like for you?
- What skills or experiences do you believe were most critical in preparing you for your position?
- Are there any particular projects or initiatives you're especially proud of? Why?

### Deep Dive:

Asking about their career journey provides insight into how to navigate a similar path, including necessary qualifications, skills, and opportunities at MIT. It can also reveal the culture and expectations within their specific department or lab.

## Questions About MIT's Human-Centered Research and Projects

Understanding MIT's current initiatives helps contextualize the organization's priorities and innovations.

### Sample Questions:

- What are some of the most exciting or impactful human-centered projects currently underway at MIT?
- How does MIT foster collaboration across different disciplines to advance human-focused research?
- Can you describe the process of developing a new project or research initiative in this area?
- What challenges does MIT face when integrating technology and human-centered design?
- How does MIT ensure ethical considerations are integrated into its research involving humans?

### Deep Dive:

These questions reveal the scope and nature of MIT's work in human-centered research, highlighting areas such as biomedical engineering, cognitive sciences, human-computer interaction, and social sciences. They also demonstrate your interest in the organization's innovation

processes.

### Questions About Skills, Education, and Experience for Success

Understanding what it takes to succeed at MIT in human-centered roles helps you tailor your development plan.

#### Sample Questions:

- What educational background or degrees are most common among professionals in this field at MIT?
- Are there specific technical skills or certifications that are highly valued?
- What soft skills do you find most critical when working on complex human-centered projects?
- How important is interdisciplinary knowledge or collaboration for success in this environment?
- Can you recommend any courses, workshops, or programs at MIT that would be beneficial for someone interested in this field?

#### Deep Dive:

These questions help identify gaps in your skill set and inform your educational or professional development. MIT emphasizes a blend of technical expertise and soft skills like communication and teamwork, which are crucial in human-centric research.

### Questions About Career Development and Opportunities

Learning about career pathways and growth opportunities at MIT can help you chart your own trajectory.

#### Sample Questions:

- What are typical career paths for someone starting in this area at MIT?
- Are there opportunities for interdisciplinary collaboration or cross-departmental work?
- How does MIT support ongoing professional development and growth?
- What advice would you give to someone aspiring to join your team or work on similar projects?
- Are there internship, fellowship, or volunteer opportunities available for newcomers?

#### Deep Dive:

These questions not only inform you about potential career options but also demonstrate your

proactive approach and long-term interest in the field.

### Questions About Challenges and Future Directions

Understanding the hurdles and future outlook prepares you for emerging trends and how you might contribute.

#### Sample Questions:

- What are some of the biggest challenges facing human-centered research at MIT today?
- How does MIT plan to address issues related to technology ethics, privacy, or accessibility?
- What emerging trends or technologies do you believe will shape the future of this field?
- How does MIT stay at the forefront of innovation in human-centered design?
- Are there upcoming projects or initiatives that you're particularly excited about?

#### Deep Dive:

Asking about challenges and future prospects not only shows your strategic thinking but also helps you identify areas where you might focus your efforts or research.

### Questions About Organizational Culture and Environment

Gaining insight into MIT's working environment helps determine if it aligns with your values and working style.

#### Sample Questions:

- How would you describe the culture within your department or research group?
- What qualities do successful team members typically possess?
- How does MIT promote diversity, inclusion, and collaboration among its researchers?
- What is the approach to work-life balance in your experience?
- How does MIT support innovation and creativity among its staff and students?

#### Deep Dive:

Understanding organizational culture is vital for assessing whether you would thrive in that environment and for tailoring your approach during applications or interviews.

### Tailoring Questions for Different Interview Contexts

Depending on whom you are speaking with?faculty, researchers, program coordinators, or alumni?the focus of your questions may vary:

- Faculty Members: Emphasize research projects, academic pathways, and collaboration opportunities.
- Researchers/Scientists: Focus on technical challenges, methodologies, and recent breakthroughs.
- Program Coordinators: Inquire about internship, fellowship, or partnership programs.
- Alumni or Current Students: Ask about their experiences, challenges, and advice for newcomers.

### Best Practices for Crafting Your Own Questions

While these sample questions serve as a comprehensive guide, customizing your own is essential. Here are some tips:

- Research the Interviewee: Understand their background to ask specific, relevant questions.
- Prepare Open-Ended Questions: Encourage detailed responses and insights.
- Prioritize Your Goals: Focus on questions that align with your interests and objectives.
- Be Respectful of Time: Limit your list to 5-10 well-thought-out questions.
- Follow Up Naturally: Based on their responses, ask relevant follow-up questions to deepen the discussion.

### Final Tips for a Successful Informational Interview

- Practice Active Listening: Show genuine interest and engagement.
- Take Notes: Record key insights for future reference.
- Express Gratitude: Thank the interviewee for their time and insights.
- Stay Professional: Maintain a polite and enthusiastic demeanor.
- Follow Up: Send a thank-you email summarizing your appreciation and any next steps.

### Conclusion

Preparing a robust set of sample informational interview questions focused on MIT?s human-centered research and initiatives positions you for meaningful conversations and valuable insights. By asking thoughtful, targeted questions, you demonstrate your genuine interest, curiosity, and professionalism?traits that can open doors to mentorship, collaboration, or career opportunities. Remember, the goal of an informational interview is not just to gather information but to build a

lasting professional relationship rooted in mutual interest and respect. With this comprehensive guide, you are well-equipped to approach your next informational interview with confidence and clarity.

**QuestionAnswer** What are some common informational interview questions to ask someone working in human resources at MIT? Common questions include asking about their career path, the skills needed for HR roles at MIT, the challenges faced in their position, and advice for someone interested in entering the field. How can I prepare effective questions for an informational interview with a human resources professional at MIT? Research MIT's HR initiatives, understand current trends in higher education HR, and prepare questions about their experiences, organizational culture, and how they support diversity and inclusion efforts. What should I ask to learn about career development opportunities within MIT's human resources department? Inquire about typical career paths, professional development programs, mentorship opportunities, and how HR professionals grow and advance within MIT. How can I ask about the skills and qualifications needed for human resources roles at MIT? Ask about the most valued skills such as communication, problem-solving, knowledge of HR software, and any specific qualifications or certifications that are advantageous at MIT. What questions should I ask to understand the challenges faced by HR professionals at MIT? Questions like 'What are the biggest challenges you face in your role?' and 'How does MIT address issues like work-life balance or diversity?' can provide insights into their daily hurdles. How do I inquire about the organizational culture within MIT's human resources department? Ask about their team dynamics, values, how they foster collaboration, and how HR supports the overall mission and culture of MIT. What are some good closing questions to ask at the end of an informational interview with an MIT HR professional? Good closing questions include asking for advice for someone entering the field, resources to learn more, and if they can recommend other professionals to connect with.

**Related keywords:** MIT, informational interview, interview questions, human resources, career development, professional networking, career advice, job interview tips, MIT alumni, HR interview questions

## Career Essentials The Interview English Edition

**career essentials the interview english edition** is a comprehensive guide designed to prepare professionals and job seekers for one of the most critical stages of the employment process: the interview. Mastering interview skills in English is essential in today's globalized job market, where effective communication can significantly influence career success. This article provides valuable insights, practical tips, and strategies to help you excel in interviews conducted in English, ensuring you make a confident and positive impression on potential employers.

# Understanding the Importance of the Interview in Career Development

The interview is more than just a conversation; it's an opportunity to showcase your skills, experience, and personality. It serves as a platform for employers to assess if you are the right fit for the organization and for you to determine if the role aligns with your career goals.

## Why Preparation is Key

Preparing thoroughly for an interview can:

- Boost your confidence
- Help you communicate your strengths effectively
- Reduce nervousness and anxiety
- Ensure you answer questions thoughtfully and coherently

## Key Components of a Successful Interview in English

Achieving success in an interview involves several critical components, from understanding common questions to demonstrating professionalism.

### 1. Research the Company and Role

Before the interview:

- Visit the company's website
- Understand its mission, values, and culture
- Review the job description carefully
- Stay updated on recent news or developments related to the organization

### 2. Practice Common Interview Questions

Familiarize yourself with typical questions such as:

- ?Tell me about yourself.?
- ?What are your strengths and weaknesses??
- ?Why do you want to work here??
- ?Describe a challenge you faced and how you handled it.?
- ?Where do you see yourself in five years??

Preparing clear, concise answers in English can help you communicate effectively and leave a positive impression.

### 3. Develop Your STAR Responses

Use the STAR method (Situation, Task, Action, Result) to structure behavioral questions:

- Situation: Set the context
- Task: Explain your responsibility
- Action: Describe what you did
- Result: Share the outcome

This approach ensures your answers are detailed yet focused.

## Essential English Language Skills for Interview Success

Proficiency in English enhances your ability to communicate ideas clearly and confidently.

### 1. Vocabulary and Phrasing

Build a professional vocabulary related to your industry and role. Practice common phrases and expressions used in interviews.

### 2. Pronunciation and Clarity

Work on your pronunciation to ensure clarity. Consider recording yourself or practicing with a language partner.

### 3. Listening Skills

Active listening during the interview allows you to respond appropriately. Practice listening to English podcasts, webinars, or interviews.

### 4. Body Language and Non-verbal Communication

Maintain eye contact, use appropriate gestures, and sit upright to convey confidence.

## Practical Tips for During the Interview

Effective strategies can help you perform at your best during the interview.

## 1. Dress Professionally

Choose attire suitable for the company's culture, ensuring it is neat and appropriate.

## 2. Arrive Early

Plan your route in advance and arrive 10-15 minutes before the scheduled time.

## 3. Bring Necessary Documents

Carry multiple copies of your CV, a list of references, and any other relevant documents.

## 4. Listen Carefully and Ask Clarifying Questions

If you don't understand a question, politely ask for clarification.

## 5. Showcase Your Skills and Achievements

Use specific examples to demonstrate your competencies.

## 6. Prepare Questions for the Interviewer

Have thoughtful questions ready about the company, role, or team to show genuine interest.

## Common Mistakes to Avoid in English Interviews

Being aware of potential pitfalls can help you avoid them.

- Speaking too quickly or unclearly
- Providing vague or generic answers
- Focusing too much on weaknesses without framing them positively
- Neglecting to ask questions
- Failing to demonstrate enthusiasm or interest

## Post-Interview Strategies

The interview process doesn't end when you leave the room.

### 1. Send a Thank-You Email

Within 24 hours, express gratitude for the opportunity and reiterate your interest.

## 2. Reflect on Your Performance

Identify areas where you excelled and aspects to improve for future interviews.

## 3. Follow Up

If you haven't heard back within the specified timeframe, politely inquire about the decision.

## Additional Resources for Improving Your Interview English Skills

Enhance your interview readiness with these tools:

- Language Learning Apps: Duolingo, Babbel, or Rosetta Stone
- Online Practice Platforms: Interviewing.io, Pramp
- English Conversation Groups: Local meetups or virtual groups
- Professional Coaching: Career coaches specializing in interview preparation

## Conclusion: Mastering the Interview in English for Career Success

*Career Essentials: The Interview English Edition* emphasizes that preparation, practice, and confidence are paramount to succeeding in interviews conducted in English. By understanding the common questions, honing your language skills, and employing effective communication strategies, you can significantly improve your chances of landing your desired job. Remember, the interview is an opportunity to showcase your unique value—approach it with enthusiasm and professionalism, and let your skills and personality shine through.

With consistent effort and the right mindset, you'll be well on your way to mastering the art of the English interview and advancing your career prospects globally.

### Career Essentials: The Interview English Edition ? An Expert Review and In-Depth Analysis

In today's competitive job landscape, acing interviews is more critical than ever. Whether you're a recent graduate entering the workforce or a seasoned professional seeking new opportunities, mastering interview skills can be the difference between landing your dream role and missing out. One resource that has garnered attention among career development enthusiasts is "Career Essentials: The Interview English Edition." This comprehensive guide aims to equip job seekers with the tools, strategies, and confidence needed to excel in English-language interviews.

In this review, we delve into the core features, content quality, usability, and overall value of "Career Essentials: The Interview English Edition," offering insights into how it can serve as an indispensable asset in your career toolkit.

## Overview of "Career Essentials: The Interview English Edition"

"Career Essentials: The Interview English Edition" is a specialized instructional resource designed to prepare individuals for English-language interviews across various industries. It is tailored to meet the needs of diverse learners—from beginners with basic English skills to advanced speakers seeking to refine their interview techniques.

The guide blends practical language exercises, interview strategies, and cultural insights to ensure users are well-prepared for real-world interview scenarios. Its comprehensive approach makes it suitable for job seekers aiming to improve their communication skills, understand interview expectations, and confidently present themselves.

## Key Features and Content Breakdown

### 1. Structured Curriculum Covering All Interview Phases

One of the standout aspects of this edition is its well-organized curriculum, which systematically covers every stage of the interview process:

- Preparation Phase: Understanding the company, role, and common interview questions.
- Self-Presentation: Crafting effective resumes, cover letters, and elevator pitches.
- Interview Techniques: Mastering answering strategies, body language, and voice modulation.
- Follow-Up: Post-interview etiquette and thank-you notes.

This structure ensures learners build their skills progressively, gaining confidence with each module.

### 2. Language and Communication Skills

Given its focus on the "English Edition," the guide emphasizes language proficiency alongside interview tactics. It includes:

- Vocabulary Building: Industry-specific terminology and common interview phrases.
- Sample Responses: Model answers to typical questions like "Tell me about yourself," "What are your strengths and weaknesses?" and situational questions.
- Listening Exercises: Audio clips featuring native speakers simulating interview dialogues to

improve comprehension and pronunciation.

- Pronunciation Tips: Focused guidance on key phrases to ensure clarity and professionalism.

### 3. Practical Practice Modules

The guide doesn't merely present theory; it offers a plethora of exercises designed for active learning:

- Mock Interview Scenarios: Role-playing activities that simulate real interview settings.
- Questionnaires and Quizzes: Self-assessment tools to evaluate understanding and retention.
- Writing Tasks: Crafting personalized responses, cover letters, and thank-you emails.
- Interactive Role Plays: Opportunities to practice answering questions in timed conditions, fostering spontaneity and confidence.

### 4. Cultural Nuances and Etiquette

Understanding cultural expectations is vital in international or English-based interviews. The guide covers:

- Interview Etiquette: Appropriate dress code, punctuality, and handshake protocols.
- Cultural Sensitivities: Do's and don'ts when communicating with interviewers from different backgrounds.
- Behavioral Tips: Demonstrating professionalism, enthusiasm, and adaptability.

### 5. Supplementary Resources

To enhance learning, the guide offers additional materials:

- Video Tutorials: Step-by-step visual demonstrations.
- Downloadable Templates: Resume formats, response frameworks, and email samples.
- Glossaries: Comprehensive lists of industry-specific and interview-specific terms.

## Strengths of "Career Essentials: The Interview English Edition"

### 1. Comprehensive and User-Friendly Design

The guide's logical progression and clear layout make it accessible for learners at varying levels. Its modular design allows users to focus on specific areas where they need improvement.

## 2. Practical Focus with Real-World Application

By emphasizing simulated interviews and practical exercises, the resource bridges the gap between theory and actual interview experiences, boosting confidence and readiness.

## 3. Emphasis on Language Proficiency

The inclusion of listening exercises, pronunciation tips, and vocabulary-building activities addresses the often overlooked aspect of language skills in interview success.

## 4. Cultural and Etiquette Insights

For candidates aiming to interview internationally or in multicultural contexts, understanding cultural nuances is invaluable. This guide's dedicated section on etiquette enhances professionalism.

## 5. Rich Supplementary Materials

Downloadable templates and multimedia resources add depth and flexibility, enabling learners to practice anytime, anywhere.

## Areas for Improvement and Considerations

While the guide is robust, potential areas for enhancement include:

- Customization for Specific Industries: Tailoring content for niche sectors like tech, healthcare, or finance could further increase relevance.
- Interactive Web Platform: An online portal with live practice sessions, peer forums, and expert feedback might elevate the learning experience.
- Updated Content for Emerging Trends: Incorporating modules on virtual interviews, video conferencing etiquette, and remote communication skills—especially pertinent post-2020—would keep the guide current.

## Who Should Use "Career Essentials: The Interview English Edition"?

This resource caters to a broad audience:

- Job Seekers with Basic English Skills: Looking to improve their interview vocabulary and confidence.
- Professionals Transitioning to International Roles: Needing to adapt to different interview styles

and cultural expectations.

- Students and Recent Graduates: Preparing for internships, apprenticeships, or entry-level positions.
- HR and Career Coaches: As a teaching aid for clients or students.

In essence, anyone aiming to enhance their English communication skills for interviews will find this guide valuable.

## Conclusion: Is It Worth the Investment?

"Career Essentials: The Interview English Edition" stands out as a comprehensive, practical, and user-oriented resource designed to demystify the interview process for English-speaking contexts. Its balanced focus on language skills, interview strategy, and cultural etiquette makes it an all-in-one toolkit for aspiring professionals.

The guide's emphasis on interactive practice and real-world application ensures learners are not just passively absorbing information but actively preparing for actual interviews. For individuals serious about elevating their interview game in English, this edition offers a solid foundation and actionable strategies.

While no single resource can guarantee success, "Career Essentials: The Interview English Edition" significantly increases the likelihood of interview success by equipping candidates with the essential skills, confidence, and cultural awareness needed to stand out. Investing in this guide can be a pivotal step toward achieving your career aspirations in an increasingly globalized job market.

**Final Verdict:** A highly recommended resource for anyone aiming to master English-language interviews ? practical, comprehensive, and adaptable to various career stages.

**QuestionAnswer** What are the key components covered in 'Career Essentials: The Interview English Edition'? The book covers essential interview skills, including effective communication, answering common interview questions, body language, and professional vocabulary tailored for English-speaking interviews. How can 'Career Essentials: The Interview English Edition' help non-native English speakers? It provides practical tips, common interview phrases, and language strategies to help non-native speakers confidently navigate English interviews and improve their communication skills. Does the book include sample interview questions and model answers? Yes, it features a variety of common interview questions along with sample answers to help readers prepare and practice their responses. Is there guidance on how to handle behavioral interview questions in the book? Absolutely, the book offers techniques to effectively answer behavioral questions by using the STAR (Situation, Task, Action, Result) method and related strategies. Can 'Career Essentials: The Interview English Edition' assist with virtual interview preparation? Yes, it includes tips for virtual interviews, such as setting up your environment, camera etiquette, and digital

communication skills. Does the book address dressing and body language for interviews? Yes, it emphasizes professional attire and positive body language cues to make a strong first impression. Is there advice on following up after an interview in this edition? Certainly, it provides guidance on crafting thank-you emails and maintaining communication post-interview to leave a lasting impression. How does the book help improve overall English communication skills for interviews? It offers vocabulary building exercises, pronunciation tips, and practice scenarios to enhance clarity and confidence during interviews. Who is the ideal audience for 'Career Essentials: The Interview English Edition'? The book is ideal for job seekers, recent graduates, and professionals aiming to improve their interview skills in English, regardless of industry or experience level.

**Related keywords:** career, interview, English, edition, professional development, job interview tips, communication skills, career guidance, interview preparation, workplace English

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